

METHODOLOGY

Recovery of lost, destroyed or damaged and taxation services and failure to meet repayment of borrowed publications

I. General Provisions:

Article 1 This methodology governing the procedure for recovery of lost, destroyed or damaged and charging for services offered by libraries.

Article 2 public libraries in the educational system can offer some services, established by its rules of organization and operation, under the law, the levying of charges to users in the following situations:

a) provision of special services, such as bibliographies on request; selection and listing of securities in electronic catalog of the library, other libraries, selection and listing of securities of online databases subscribed by the library, bibliographic research of internal resources library, bibliographic research in documentary resources of national and / or abroad, photocopying, printing to the printer, using computers in libraries heritage; copy on diskette, Internet access, rental space for exhibitions and other activities, the value of mortgage required postage librarian and international, various forms and accessories etc.

b) nerestituirea publications borrowed time;

c) damage, destruction or loss of documents borrowed.

Article 3 In determining the amounts of fees shall take into account the interests of the institution for the preservation fund and the entire documentary heritage material available, the value of cultural, scientific and acquisition documents, the costs of processing, preservation, handling and accessing sources of info - documentation, forms and accessories cost to users.

Article 4 Fees for special services will be established by each institution library decisions separately.

Article 5 for failure to forward documents borrowed by library users will be charged a fee set annually librarian unit and gradually applied to 50% of the medical records library acquisition last year.

II. Recovery of damaged documents, destroyed or lost by users

Article 6 in case of normal, common cultural property, a copy identical to recover the lost or destroyed or a new edition of the same document or to pay the amount of inventory document updated by applying the inflation factor to date, the course is add an equivalent amount of 1 to 5 times compared to the price so calculated.

Article 7 in case of common cultural property, of which. library owns a single recovery for documents is as usual, but the amounts will be calculated as appropriate, the maximum rate.

Article 8 of rare documents (books heritage, bibliophile editions, editions, autographed books, manuscripts from any phone, maps, prints, postcards) to recover physically and if this is not possible to recover value, the market price plus an amount not less than 10% of the cost, the decision of the National Commission on Libraries and.

Article 9 For documents damaged by underscore, removal of pages or any other form, users will bear the costs of rehabilitation and reconditioning circuit library of documents.

III. Recovering from librarians, managing inventory found no

Article 10 The documents, common cultural property, found no physical inventory is recovered by replacing the documents with the same or new edition of the same document, or value, by paying the amount of inventory of documents updated by applying the inflation factor to date Mima plus an equivalent of 1-5 times compared to the price so calculated.

Article 11 Application of Articles 6 and 10 of this methodology on current / arch value of inventory of documents by applying the inflation factor to date is based on data submitted by the National Statistics Institute, provided in the Appendix. 2, together with a practical model calculation based on consumer price indices.

Article 12 Cultural heritage, found no inventory, recover physically, if this is not possible to recover the value at market price plus a penalty of 10% of the cost. decision of the National Commission on Libraries.

Art. 13 Recovery of damages caused by theft and found the usual inventory of collections departments with access to shelter or home loan is designed so that if deficiencies identified during the inventory, but only after having applied the annual

rate of 0.3 % decline in total fund documents inventoried, representing loss due to natural causes could not be removed in other sites such cases in which damages were caused minimal risk of normal service.

Article 14 Costs incurred by the library to recover damages caused (postage, stamp duty, standard forms, etc..) Is supported by those who caused the damage.

IV. Final

Article 15 funds consisting of application of these sanctions are not taxed and is registered as extra sources were used for collection development.

Article 16 Each library will work documents an evaluation committee, established by decision of the library director, who will, according to the present methodology, which charges users are going to pay them every year.

Article 17 In small libraries, librarians and 1-2, the committee is formed with participation of representatives of umbrella institution.

Details on the calculation of the value of lost, destroyed or damaged, found lack of inventory, based on data submitted by the National Statistics Institute

Consumer price indices and inflation in the years 1971-2003 and December 2004 compared to December 2003

CONSUMER PRICE INDICES SI Inflation During 1971-2003 and December 2004 compared to December 2003 - the previous year - SCI -

YEAR	CONSUMER PRICE INDICES -% -	Inflation rate -% -
1971	100.6	0.6
1972	100.0	0.0
1973	100.7	0.7
1974	101.1	1.1
1975	100.2	0.2
1976	100.6	0.6
1977	100.6	0.6
1978	101.6	1.6
1979	102.0	2.0
1980	102.1	2.1
1981	103.1	3.1
1982	117.8	17.8
1983	104.1	4.1
1984	101.1	1.1
1985	100.8	0.8
1986	101.0	1.0
1987	100.9	0.9
1988	102.2	2.2
1989	101.1	1.1
1990	105.1	5.1
1991	270.2	170.2
1992	310.4	210.4

1993	356.1	256.1
1994	236.7	136.7
1995	132.3	J2, j
1996	138.8	38.8
1997	254.8	154.8
1998	159.1	59.1
1999	145.8	45.8
2000	145.7	45.7
2001	134.5	34.5
2002	122.5	22.5

INDICES Consumer Prices and Inflation During 1971-2003 and December 2004 compared to December 2003, previous year = 100 -

YEAR	CONSUMER PRICE INDICES -% -	Inflation -% -
2003	115.3	15.3
YEAR	PRICE INDICES OF "CONSUMER -% -	Inflation rate -% -
2004/Decembrie 2003/Anul December 2003 December 2003	106.7 109.3	6.7 9.3

To update the amounts of money using the consumer price index and inflation rate is calculated using the following formula:

The initial amount of updated x = Consumer Price Index
100

B = initial amount of updated inflation rate x x amount of updated page
100

Mention that the results of updated values using either CPI or inflation, are the same.

Inflation rate is obtained as follows:

Inflation rate = Consumer Price Index - 100

TABLE OF CONSUMER PRICE INDEX REPORT TO YEAR 2004
Calculate values of the documents destroyed, lost or find the missing inventory

Year	INDICES
1975	355 130
1976	354 421
1977 -	352 307
1978	350 206
1979	344 691
1980	337 932
1981	330 982
1982	321 030
1983	272 521
1984	261 788
1985	258 939

1986	256 884
1987	254 341
1988	252 072
1989	246 646
1990	243 962
1991	232 124
1992	85.908
1993	27.676
1994	7772
1995	3283
1996	2481
1997	1788
1998	701
1999	441
2000	302
2001	207
2002	154
2003	126
2004	109.3

Considering nr.24102/2005 address at the National Institute of Statistics, which provides consumer price indices, and formulas to update the prices, for 2005 the value of lost, destroyed or found the lack of inventory is calculated as follows:

Asset value of X document consumer price index reported in 2004

$$\frac{\text{Asset value of X document}}{100}$$

The value of inventory - inventory price document recorded in the Register reported the Consumer Price Index 2004 - is the product index since the appearance of the document to reference year 2001.

These indices are in the table below.

Example

1) a book from 1975, published in BPT collections, inventory value of 5 lei, will cost as follows:

$$5 \times \frac{256\,884}{100} = 12\,844.20 \text{ lei}$$

2) a CD-ROM in 2001, the inventory value of 80,000 lei will cost as follows:

$$80\,000 \times \frac{207}{100} = 165\,600 \text{ lei}$$

The amount thus obtained by discounting the inflation index plus a penalty equal to 1-5 times price-to-date

Example: a CD-ROM updated cost 165,600 lei. At this price plus 165 600 165 000 lei lei + + ...

Size penalty will consider, the informational value of the document, the number of existing copies in stock, document age, physical wear and obsolescence, the degree of repetition of the offense, intentionally manifested at which lost or deteriorated document and other issues considered relevant by management in assessing the recovery of each library, provided that user to be communicated to them in advance by operating rules of the institution, those mentioned above.